

Name: \_\_\_\_\_

## Activity Director

### Directions:

Evaluate the student by entering the appropriate number to indicate the degree of competency.

### Rating Scale (0-6):

- 0 No Exposure** – no experience/knowledge in this area; program/course did not provide instruction in this area
- 1 Unsuccessful Attempt** – unable to meet knowledge or performance criteria and/or required significant assistance
- 2 Partial Demonstration** – met some of the knowledge or performance criteria with or without minor assistance
- 3 Knowledge Demonstrated** – met knowledge criteria without assistance at least once
- 4 Performance Demonstrated** – met performance criteria without assistance at least once
- 5 Repetitive Demonstration** – met performance and/or knowledge criteria without assistance on multiple occasions
- 6 Mastered** – successfully applied knowledge or skills in this area to solve related problems independently

☐ The student has successfully completed the Health Care Assistant Core Competencies.

0	1	2	3	4	5	6	A. Describe and demonstrate professional behavior, adherence to applicable regulations, and roles and functions of activity directors	Notes:
							1. Compare and contrast activities vs. leisure.	
							2. Identify how the role of leisure has evolved.	
							3. Identify how the role of activity director has evolved.	
							4. Project a professional image.	
							5. Utilize the regulations that apply to the activity director.	
							Other:	

0	1	2	3	4	5	6	B. Describe and demonstrate addressing the psychosocial needs of adults	Notes:
							1. Describe how the environment and activity program can help alleviate feelings of loss, helplessness, boredom, and loneliness.	
							2. Demonstrate a sensitivity to the needs of others and self.	
							3. Identify observable characteristics of common mental disorders.	
							Other:	

0	1	2	3	4	5	6	C. Demonstrate professional interpersonal communication skills	Notes:
							1. Modify communication techniques to overcome communication barriers.	
							2. Apply communication techniques in different activities.	
							Other:	

0	1	2	3	4	5	6	D. Assess, plan for and evaluate client activity needs and goals	Notes:
							1. Utilize a completed assessment while interacting with the client.	

								2. Assess the leisure lifestyle of others.	
								3. Complete the activity section of the MDS.	
								4. Document progress of activity goals.	
								5. Evaluate care plan goals and revise as needed.	
								Other:	

0	1	2	3	4	5	6	<b>E. Develop and implement activity programming</b>	<b>Notes:</b>
							1. Compare and contrast therapeutic and diversional activities.	
							2. Individualize activities to meet care plan goals.	
							3. Analyze the benefits of the particular activity.	
							4. Identify steps of procedure for planning activities.	
							5. Plan activities.	
							6. Develop a list of resources available in your community.	
							7. Lead activities.	
							8. Adapt activities.	
							Other:	

0	1	2	3	4	5	6	<b>F. Demonstrate activity management skills</b>	<b>Notes:</b>
							1. Develop a purpose statement for the activity program.	
							2. Function as a team member.	
							3. Develop and be able to modify your own leadership style to various situations.	
							4. Assist resident and family council programs.	
							5. Create an activity calendar.	
							6. Manage time effectively.	
							7. Manage a budget.	
							8. Supervise activity staff.	
							9. Coordinate the volunteer program.	
							10. Use evaluation methods to measure the effectiveness of the activity program.	
							Other:	